

Privacy Notice for participants in the Net4Health study

Your Personal Data

The University of Glasgow will be what's known as the 'Data Controller' of your personal data processed in relation to Net4Health. This privacy notice will explain how The University of Glasgow will process your personal data.

Why we need it

Net4Health is a study of social relationships and adolescent health. As part of the study, we will ask students and staff in secondary schools in Scotland about their friends and family, people they go to school with, or people who work in the school, and people that can influence their health and wellbeing.

If you are a student at a Net4Health study school, we will collect personal information about you, including your name, your relationships with other people, your gender, ethnicity and health.

If you are a staff member at a Net4Health study school, we will collect personal information about you, including your name, your professional relationships with other people, your gender, and ethnicity. For a smaller group of participants, we will also collect information on your physical activity and location using devices worn on a belt.

We will collect information at two time points about one year apart, in Autumn/Winter 2022 and again in Autumn/Winter 2023.

We record your name and the names of other people so that we can ask you about other people during the survey or interview, and to check if the same person is talked about in more than one interview. For example, we will check if a student talks about the same friends in 2022 and in 2023, or if two different students talk about the same teacher in their school.

We collect gender and ethnicity so that we can measure how similar or different a study participant is from their social contacts. For example, to understand if students with mixed gender friendship groups experience better social support than students with single gender friendship groups.

We will only use name information to make sure that the information about social contacts is accurate. As soon as the study participant has finished their surveys and interviews, we will remove all names and personal information from research datasets and keep all named information confidential. We also remove the names of the original study participants so nobody will ever be able to identify personal information from the study data, apart from the research team who collect the data confidentially.

We will use information on physical activity and location to look at how often you spend time outdoors, exercising, or with school friends. Nobody will use this data to find out where you live or the places you go during the study.

Legal basis for processing your data

We have a legal basis for processing all personal data. For the Net4Health study, the legal basis is public task. That is the legal basis for data processing is the public task of a

University/Medical Research Council Unit to conduct research into adolescent health and social relationships.

We are also processing data about your gender, and ethnicity, and information about the health of study participants. This information is sensitive and is referred to as special category data. We are processing this special category data on the basis that it is necessary to support this research project which is conducted in the public interest. That means, we collect this sensitive information because it is important to understand how things like gender and ethnicity affect health and wellbeing.

What we do with it and who we share it with

- All the personal data you submit is processed by staff at the University of Glasgow in the United Kingdom.
- Personal information about study participants will be removed and replaced with a pseudonym (an ID number that means that the names of who took part are kept secret).
- We will also create a pseudonym for social contacts, so it will never be possible to find out the names of a social contact in the research data.
- Pseudonymous data, without any personal information, may be shared with researchers at other Universities in the UK and internationally. We will always make sure these researchers use the data for genuine research and never try to use pseudonyms to find out your identity.
- Anonymous data, that is data that does not contain any information about individuals who took part in the study, may be made available in the UK Data archive so that other researchers can use it. We will make sure that there is no information that could be used to find out your identity.

How long do we keep it for?

Your data will be retained by the University for at least 10 years. It will be stored securely and kept confidential, and will be separate from the data used for research that will not contain any information that could identify you.

After this time, a data access committee will decide whether and how to securely delete all personal data. Fully anonymous datasets may be kept after this time and used for statistical analysis.

What are your [rights](#)?*

You have the right to information about why we are processing data on social contacts, and this privacy notice is how we are giving you that information. We also have provided study participants with information about how we process their data.

We are conducting this project in line with article 89 of the General Data Protection Regulation, which means that we will not automatically provide you with the right to see data about you that was collected as part of the research study. You also will not be able to delete or modify the data.

If you contact the study team, we can provide you with some information from your survey or interview. For example, you can ask a researcher for a copy of the picture of your social network that is drawn during an interview, and someone from the research team can send this to you afterwards. We won't update any of the information after the surveys or interviews, this is so that the data for all participants was collected in the exact same way. Making sure all participant data is similar helps improve how we analyse the data (it reduces statistical bias).

If you wish to discuss your data rights, please contact dp@gla.ac.uk.

Complaints

If you wish to raise a complaint on how we have handled your personal data, you can contact the University Data Protection Officer who will investigate the matter.

Our Data Protection Officer can be contacted at dataprotectionofficer@glasgow.ac.uk

If you are not satisfied with our response or believe we are not processing your personal data in accordance with the law, you can complain to the Information Commissioner's Office (ICO) <https://ico.org.uk/>